

**PTSA Executive Board Meeting  
8 April 2019**

*In Attendance:*

Mo Ivory  
Nadia Giordani  
Isis Dukes  
Shannon Sanders  
Andrea Knight  
Robin Polster  
Courtney Helfrecht  
Mark Amos

**President calls to order**

What do we want to discuss on the 4/15 meeting? Mo has no report except for 4/29 Book Event (Tayari Jones). She will be sending the official art soon so we can start publicizing.

**Lanie – VP**

Sunshine Closet fundraiser– Ellie is having a fundraiser for Sunshine Closet but Kroger would have to write the check so she’s trying to figure out if it can run through PTA and then run it back out, but it seems as though it cannot. Robin notes that people will buy gift cards and hand them to Sunshine Closet, but Ellie is trying to get Iain’s company to match so we need to figure out who they can write the check to. Nadia suggests perhaps we take it as a donation and then create a line item that earmarks it for the Sunshine Closet. We will have this vote over the phone or at the meeting.

**Robin** – Grant from Strut. We need to do a line item for that. Danser wants it to go for a mural and we’d need to create a line item for that. Mo questions if we want to do that or a student scholarship, which she has wanted to do for a long time. Maynard Movie brought in \$1700, hoping we’ll raise another \$1000 from Book Reading.

**Andrea** – Audit plus Special Audit – need to be presented on Monday and be attached to the meeting minutes. We also should consider putting on the website so people can review them as they are LONG. We will bring 5 copies so each table can have one.

Shannon is trying to get access to the website. Andrea suggests a new tab that says Audit. If we can’t get website access, we can share a google doc.

Andrea – we need audit reports attached to the minutes.

Mo asks for a synopsis – are we up to date for next year’s board?

Andrea – special audit cleans us out and Shannon will do end of year special audit. Auditor put a lot of disclaimers in – didn’t make a lot of effort. Mo notes that we got a bill but we’re not sure what it’s for. Mo asks if the audit is clean enough that we can be confident to transition. Andrea feels most of the books were pretty up to date and that the Special Audit is much more detailed so the new board will have what they need. Lanie notes that having the people who do the audit set up for 2019-2020 is much farther ahead than we were! **Audit is closed** when audit committee presents to membership and audit is

attached to the minutes. Andrea thinks we don't even need a vote – but she'll check – but attaching the audit to the minutes will close us out.

Lanie asks Shannon to update website including adding minutes to website. Shannon is up for communications for next year.

Amended budget (January), amended in February for Xander, also need to amend to include grant (\$1000) and spirit wear purchases.

Isis - \$1000 check from Robin from EAV Strut, Arts Postcards needs to come off budget as we're not doing that fundraiser – needs to be listed as \$0

### **Robin – fundraising**

Shoe drive – will do at carpools as it ends May 1. Shannon has a box and East Atlanta library (library is full!) and in office (also full).

Shannon will put a post on website/email to bring shoes to meeting or drop-offs!

Mo has a box but not getting a lot of traffic. Elmyriachi is supposed to have a box but someone has said it's not there.

Ask your neighbors! Post and share on FB! Push on Nextdoor!

Maybe at football scrimmage?

Tayari Jones fundraiser – maybe a sign at Barnes & Noble?

**Shannon** - Nothing on membership

### **Nadia - Hospitality**

Nadia will try to help with Tayari Jones fundraiser – food

Someone trying to get people at parish to donate things for teacher's week

Andrea volunteers to help – she will put out to parents for donations

Need to come up with a theme

Flower donations from Trader Joe's, Publix – make small bunches of flowers for teachers

\*Nadia will talk to person who's in charge of donations there

Will send out a sign up genius to get people to help.

May 6-10

Do we have any dollars available to assist with that?

### **Student Scholarship Conversation**

Grants for seniors? Criteria for selection? People who need money the most.

We are allowed to give these; we just need to set up criteria. Can't go directly to student, has to go to college. Book scholarships? Maybe we can ask Sunshine closet people and school social worker to submit on the committee for this, rather than asking intrusive financial questions. We may not be able to do this for this year but we want to create a line item for next year's budget that will include student scholarships.

Nadia – thought this had already been decided. We haven't had any events specific to the students, seems like everything we do is for teachers. Felt as though scholarships were at least \*something\* for the students.

Andrea notes that teacher grants benefits students. Lanie notes that Danser says he has money for students, he needs money for teachers. Danser wants mural to benefit students.

Devil's advocate – these are students \*leaving\* school. And do students want a mural?

Mo notes: We have already met one of Danser's facility requests – the benches – so we have already met that request.

Lanie notes: Goal of PTSA is to support students, the building, the things that the students and facilities need.

What about a last day of school party? Ice cream trucks?

Robin – we talked about doing an ice cream social. School has access and can get a bar for 30 cents. But felt like mural was better use of funds because it will stay there and be donated by this year's PTSA.

Mo – could we do both?? Could we debut mural at an ice cream social? Mural won't be done but maybe we can have a sketch.

EA Strut for ice cream, DJ – maybe at end of milestones so kids are still here.

Maynard Movie and Tayari Jones money for mural

What is the mural??? What's the expense? We need to ask Danser about this. We do not have enough info.

What about student government – could they tell us what students want?

## **ELECTIONS**

Has been posted in office. Two names unconfirmed. One has since confirmed.

Co-presidents - Lanie & Nickie Cayce Griffis (unconfirmed)

VP Hospitality – Tasha Greer

VP Communications – Shannon Sanders

VP Fundraising – Robin Pollster

Secretary – Ken Albert

Treasurer – Isis Dukes

General script for PTA elections. Andrea notes that president says we are now going to start elections. Secretary recites bylaws. Adrian from nominating committee will read slate (report). After report, election starts. There's a sentence or two you read – basically: This person was nominated by nominating committee; are there any nominations from the floor? (There is no ballot.) If there are nominations from the floor, we need four tellers. They need to go around with blank slips of paper to each member to vote. Tellers step out and count and then come back with Teller's Report.

The co-presidents thing is confusing. Next year's committee should fix this. Lanie should handle that right away. 🙄

Note for Isis:

Shannon needs final numbers so we can send whatever we may owe to PTSA

Mo adjourns the meeting.