MJHS PTSA Executive Board Meeting
14 January 2019

In Attendance:
Mo, Shannon, Lanie, Jeff, Nadia, Courtney, Robin

President's Report (Mo)

-Update on PTSA (Meeting w/ local PTSA – *Richard & Priscilla)* Mo, Angela, and Nadia met with Richard and Priscilla. The results of this meeting are included below.

-Teacher's Holiday Luncheon (budget modification & misc. line item)

We need to amend our budget in the upcoming general meeting but we have the money
We need a miscellaneous line item ($500) to cover things that might come up – allows some flexibility

-Success of spirit wear and online store

We're going to create an online store at MJHS PTSA. Goal is to get the store up and running by Feb 1. Can order online (Jagazon!) and we will schedule Friday deliveries at the school. Will probably have our kids model for it so we can avoid privacy issues.

-Spring programming events

Bench repair – David Scott and the boys couts will do this
Introduce a Bill to recognize Maynard Jackson's birthday – David Dreyer/Nan Orrick may help with this
Other potential fundraising events?
An Evening with Tayari Jones, author of *An American Marriage* – Mo is going to talk with her about her willingness to potentially hold this event
Perhaps an old-school dance party and silent auction event? Purse auction? Some ideas to explore in terms of cost and feasibility…

-Scholarships and Grants

We want to be able to do this so we need to get our audit completed (see below). Mo is going to meet with Lexie about these. We can create our own criteria and write checks to the students' colleges when we award scholarships – for example, we can create a book scholarship for $300 or $500 to help offset those costs. Priscilla is willing to help us out with scholarships if we want to donate prior to completion of our audit.

******TREASURER ISSUES AND AUDITED FINANCIALS******

The need to complete this audit has long been known but the audit has not yet been complete. We are all volunteers and understand (and empathize with) the competing demands for our time BUT this delay has impeded our ability to do our jobs as the PTSA. So, **we need Angela to complete the audit (submitted for review) no later than Tuesday, January 22, 2019**. We need to be able to report to our PTSA members that this is underway. If it cannot be done, then we will need to go forward as a PTSA with alternative options. These may include working directly with Christine Hall (Treasurer of the local 10 district) to resolve our financial issues from previous years and/or nominating an interim treasurer to complete the audit.

Hospitality Report & Budget Modifications

In regard to the luncheon – there were some concerns with the cost, which was significantly more than anticipated. However, in large part this was due to a lack of volunteers and contributions. **We need to up our parental engagement – The holiday luncheon was only Nadia, Mo, and one parent from 10am to 5pm. **
In regard to The Wiz – the donation for their food budget (that we all voted to fund) ended up coming out of the hospitality budget. Robin suggested that this would be better suited to be a grant line item. For clarity, under PTSA rules, it was fine for us to provide this money to the drama department as it benefitted the entire student body.

IMPORTANT: When parents give their info and are willing to volunteer, we **need** to contact them. Going forward, we will set up a Sign-Up Genius so we can email the whole of membership and have them sign up for events. We especially need help with hospitality. At a minimum, we need assistance with providing cakes for the teacher's meetings each month.
We will also need help at Nadia's proposed wellness event.

We will need to vote to modify the budget for hospitality at the general meeting on 1/28 at 6pm in the Media Center. We also need to vote to increase for something for all students – Nadia is proposing a wellness event for the students. We are hoping we can conduct this during Advisory periods when all students are free to participate.

Fundraising Committee Report
Book Fair – $29,933.88 in overall sales. PTSA gets $5,958.78. Check should be at the school now. Not sure of how much we spent, but will have this report for the General Body meeting. We will also report on spirit wear sales. Square sales report $695.30 coming in on 12/17 and $106.97 on 12/18.

Andrea was not present to provide a Parent Engagement Committee Report

Communications Committee Report
Jeff wants content! 😊

Membership Committee Report
We have over 400 members, including 48 teachers. Shannon will provide a report at the General Body Meeting.

NOTE:
I (Courtney -secretary) will be absent from the next meeting but Lanie has said she will take notes on my behalf.