



2015-16 Parent Handbook updated: 7.28. 2015

APS Student Handbook (updated yearly) is available online at: <http://www.atlanta.k12.ga.us/Domain/94> and under *student life* on the MJHS website

Maynard Jackson HS Cluster

Elementary Schools

- Benteen
- Burgess-Peterson
- Dunbar
- Parkside
- DH Stanton
- Toomer
- Whitefoord
- Atlanta Neighborhood Charter School
- Drew Charter
- Intown Academy
- Wesley International Academy

Middle Schools

- M L King, Jr.
- Atlanta Neighborhood Charter School
- Drew Charter
- Intown Academy
- Wesley International Academy

Personnel:

Principal: Stephanie Johnson stjohnson@atlanta.k12.ga.us 404-802-5240

Assistant Principal: 10th: Mr. Donavin Murdock dmurdock@atlanta.k12.ga.us

Assistant Principal: Discipline/Student Services: Ms. Melissa Gautreaux mgautreaux@atlanta.k12.ga.us

Assistant Principal: 9th Grade: Adam Danser adanser@atlanta.k12.ga.us

Assistant Principal: Discipline/Operations: Roy Foster rfoster@atlanta.k12.ga.us

Assistant Principal: 12th Grade: Dr. Faya Paul fmpaul@atlanta.k12.ga.us

Assistant Principal: 11th Grade: Ms. Josie Love jlove@atlanta.k12.ga.us

Administrative Assistant: Ms. Cynthia Horton horton@atlanta.k12.ga.us

Receptionist: Ms. Valerie Martin ykmartin@atlanta.k12.ga.us 404- 802-5200

Registrar: Ms. Teya Phillips tphillips@atlanta.k12.ga.us

Counselors: available to set up individual parent conferences to discuss the 4-year plan for your student; graduation requirements, requirements for the HOPE Scholarship, the college application process and log-in for Infinite Campus.

Cohort 2019 and 2016 (A-H): Mr. Josh Lowell jlowell@atlanta.k12.ga.us

Cohort 2018 and 2016 (I-P): Kenton Pope kpope@atlanta.k12.ga.us

Cohort 2017 and 2016 (Q-Z): Lola Azuana lazuana@atlanta.k12.ga.us

Special Education:

Graduation Coach: Ms. Arlena Edmonds aedmonds@atlanta.k12.ga.us

Attendance Office: Ms. Nikki Cauthen ntcauthen@atlanta.k12.ga.us

Athletic Director: Mr. Reginald Curry rcurry@atlanta.k12.ga.us 678-778-0038

Webpage and school calendar: Adrienne Edwards aledwards@atlanta.k12.ga.us

Title I Parent Liaison: Ms. Michelle Dalton mdalton@atlanta.k12.ga.us

Scholarship Coordinator:

School Day

- School hours are 8:25am to 3:30pm, with alternating schedules on “A” and “B” days: four classes on “A” days, four classes on “B” days, for a total of 8 classes per semester. This schedule is known as the A/B block
- Students are in advisory on Monday although the schedule may vary
- Doors open at 8:00 a.m. and students must leave the building by 3:45pm unless participating in supervised activities
- Class periods are 83/93 minutes in length (advisory/non-advisory days)
- There are 4 lunch periods: A,B,C, and D during 3rd block

Attendance Procedures

- Early student checkouts: Students are required to bring a note to Ms. Cauthen in the attendance office with the reason and time for check-out. Students will only be released to the parent/guardian whose name appears on release form and who presents a valid ID.
- Late arrivals: Parents/guardians are required to provide written documentation explain the reason for tardiness to Ms. Cauthen in the attendance office. Nine (9) tardies count as one (1) absence.
- Absences: On the day a student returns to school, he/she is required to submit written documentation of the illness or reasons for the absence to Ms. Cauthen in the attendance office. This documentation should include the reason for absence; contact information of the parent/guardian and the date(s) of the absence. Please make every attempt to schedule appointments during non-schools hours. Students will not be released 30 minutes prior to the end of the school day.

Calendars

The APS 2015-16 school year may be downloaded from the APS site: <http://www.atlanta.k12.ga.us/page/329>

Our MJHS Online School Calendar will be updated by Ms. Adrienne Edwards (aledwards@atlanta.k12.ga.us)



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Graduation Requirements

The state of Georgia requires 24 units. The IB diploma requires additional units as part of the program (www.ibo.org). The academies require certain units as part of their certification.

Area of study	Units required for Ninth-graders entering in 2008-2009 and beyond <i>Required courses in italics</i>
English/Language Arts	4 <i>1 unit Ninth Grade Literature/Composition</i> <i>1 unit American Literature/Composition</i> <i>2 units English/Language Arts Core, including AP/IB courses</i>
Mathematics	4 <i>1 unit Mathematics 1 or equivalent</i> <i>1 unit Mathematics 2 or equivalent</i> <i>1 unit Mathematics 3 or equivalent</i> <i>1 additional unit Mathematics Core, including AP/IB courses</i> <i>*See requirements for students with disabilities below</i>
Science	4 <i>1 unit Biology 1</i> <i>1 unit Physical Science or Physics 1</i> <i>1 unit Chemistry 1, Earth Systems, Environmental Science or an AP/IB course</i> <i>1 unit Science Core, including AP/IB courses</i>
Social Studies	3 ½ <i>1 unit United States History</i> <i>1 unit World History</i> <i>½ unit Economics/Business/Free Enterprise</i> <i>½ unit World Geography</i> <i>½ unit American Government/Civics</i>
Modern Language/Latin	2 <i>2 units of the same modern language or of Latin</i>
Career, Technical and Agricultural Education, Modern Language/Latin or Fine Arts	1
Physical Education	1 <i>½ unit Personal Fitness</i>
Health	½ <i>½ unit Health</i>
Community Service	½
Required	20 ½
Electives	3 ½ <i>2 units related to thematic pathway</i>
Total	24

Note: Georgia Colleges require at least 2 consecutive years of the same foreign language for acceptance. This does not include technical and vocational institutions.

Grades

A---90-100 - 4 quality points (quality points are averaged together for the GPA).

B---80-89 -3 points

C---70-79 -2 Points

F---0-69 -0 points

AP/upper IB courses have an added quality point. An "A" is awarded 5 points in these classes.

My Backpack: <https://mybackpack.apsk12.org>

Students have access to online storage, word-processing programs and other online tools.

Lunch/Breakfast: All students at MJHS may eat breakfast and lunch free of charge courtesy of an APS grant. Some athletic programs qualify for afternoon snacks and meals.

Money

When paying for items such as PSAT for 9th graders (\$14 -2014), or athletic fees, students must pay via cash or money orders. Junior and Senior class dues and volleyball fees may be paid on online. ***Be sure to get and keep all receipts for your records.*** As the year progresses, we anticipate more fees, dues and other school purchases will be able to be made on-line.



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Uniforms: The Charter Uniform Company is supplying MJHS uniform attire at its store and is located at 1412 Moreland Ave SE, Atlanta, Ga 30316 in the Value Village shopping center (404) 289-4774. Items are also available on-line: <https://charteruniforms.com> and Maynard has its own link there. All shirts must have the MJHS monogram and only khaki colored bottoms are allowed. See the MJHS website for more information. Our school-based contact is Ms. Michelle Dalton, who can be contacted at (404) 802-5200.

Lockers: \$5/year; may be purchased during orientation or during the first week of school from Mr. Murdock.

Testing Dates/Fees

APS link to testing dates: <http://www.atlanta.k12.ga.us/Page/35064>
PSAT—in October. \$14 (2014) for freshmen, free for sophomores; it is recommended to take it as a freshman to use as a benchmark.
Gifted testing in October/November - free
Georgia Milestones for course required by the state as the final exam and count 20% of the course’s final grade
AP tests in April and May and cost \$99/test
IB tests for rising 11th graders are possibly free, but as of yet, is not yet determined

Volunteer Hours for Students (this is a graduation requirement)

- 75 hours for non-IB students
- 150 hours for IB students as part of the Community, Action and Service Projects (CAS)
- Cindy Smith is a parent volunteer who helps students find, record and perform volunteer work
- Giving Point-online log of hours: <http://www.mygivingpoint.org/>

Volunteer Opportunities for Parents

- Parent volunteer forms are located in the main office
- Ms. Michelle Dalton is our Parent Liaison: mdalton@atlanta.k12.ga.us
- MJHS Parent Page is located on the MJHS website

Media Center

Ms. Lockridge is the media specialists and volunteers are needed to help with circulation and shelving.

Yearbooks

Yearbooks are paid for at the end of the school year by cash only. Yearbooks cost \$90 last year. Picture Day will be announced. Seniors receive yearbooks as part of their dues.

Student Government Association elections, duties and officers

Dr. Minor is the faculty advisor. Elections are in the fall. The SGA plans and organizes events throughout the school year, including the Homecoming week activities and hall decorations and the MORP dance for underclassmen in the spring.

Clubs/extra-curricular activities

Athletic opportunities (check the website for Coach information, try-outs and scheduled games.)

Fall	Winter	Spring
Football	Basketball	Soccer
Softball	Swimming	Track and Field
Volleyball	Cheerleading	Golf
Cross Country	Wrestling	Baseball
Cheerleading	Riflery	Lacrosse
		Tennis

Physicals are required to participate in all athletics. Some coaches may have additional information regarding free physicals. The form may be downloaded from the MJHS site.

Club Offerings: (Subject to change) Check the web site. In addition these programs are available:

- | | |
|-----------------------|-------------------------|
| Graduation Generation | Emory Connection |
| Academic Decathlon | German Exchange Program |
| Project Graduation | China trip |
| Model UN | Mock Trial |

Driver’s License and Certificate of Attendance

The Teenage and Adult Driver Responsibility Act requires that students between the ages of 14 and 18 must satisfy school attendance and discipline requirements in order to receive and maintain a Georgia driver’s permit or license. There is a \$5.00 fee for all Certificates of Attendance. Ms. Valerie Martin in the attendance office is the MJHS contact person. Students must submit their request for a Certificate of Attendance at least two weeks prior to the date needed.

SAT/ACT Prep courses



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SAT/ACT prep courses are offered to juniors and seniors free of charge at MHJHS through Emory University. If space allows, sophomores are eligible to participate as well.

Tutorials

Tutoring is offered by all teachers on Wednesday afternoons from 3:30pm to 4:30pm. Students should check with their teachers for specific information.

Grade level class sponsors

Teachers/staff who act as grade level sponsors are responsible for helping to plan student activities throughout the school year.

Freshman Sponsor:	
Sophomore Sponsor:	Dr. Denson/ Dr. Minor
Junior Sponsor:	
Senior Sponsor:	Ms. Gilbert, and Ms. E. Martin

Infinite Campus (IC)

Infinite Campus is the internet parent portal for school announcements, student schedules, online gradebook and attendance records. Once you are in the system, you will be given an activation code by the registrar. An app is available for mobile phones free of charge. Our systems log-in code is: **7746vrz**. For more information: <http://sis.apsk12.org/portal/>

Transportation

School bus routes will be posted on the school webpage and the APS webpage prior to the first day of school, based on registration addresses.

Social Events

A variety of social activities are planned for the 2016-16 school year including Homecoming and a spring dance.

The Homecoming game this year is **October 16th against North Clayton at Grady Stadium at 5:30p.m.** Each class decorates a designated area and this activity is sponsored by the Student Government Association (SGA). Contact Dr. Minor, if you can help: Ominor@atlanta.k12.ga.us. The Homecoming Dance is usually at the school and is Sunday attire. Cluster Night for the varsity football game and the varsity basketball games are listed on the school calendar. The Junior-Senior Prom is in the spring. SGA sponsored a MORP dance in the spring for underclassmen. There are a number of events planned by the PTSA. (see calendar below)

Junior/Senior dues

These are a major source of money to pay for the Prom and yearbooks for seniors and may be paid online at the MJHS website.

Dictionary of Acronyms and abbreviations

- *GPA: Grade Point Average (average of the quality points awarded for each letter grade 0-4(5))
- *ACT: American College Test
- *AP: Advance Placement. Courses in which students may earn college credit
- *APS: Atlanta Public Schools
- *AVA: Atlanta Virtual Academy for online courses offered through APS
- *CAS: Creativity-Action-Service Projects are a requirement for the IB diploma
- *CCRPI: College and Career Ready Performance Index
- *CTAE: Career, Technology, Agricultural Education
- *EE: Extended Essay-IB diploma requirement
- *EOCT: End-of-course-Tests administered in a variety of required subjects, such as math, science and language arts which will be replaced with **Georgia Milestones** and serves as the final exam
- *Ga DOE: Georgia Department of Education
- *IB: International Baccalaureate diploma program
- *IC: Infinite Campus- online gradebook program for courses, announcements and attendance
- *IEP: Individual Education Plan
- *LSC: Local School Council
- *PTSA: or PTA: Parent-Teacher-Student Association
- *SAT: Scholastic Aptitude Test
- *SGA: Student Government Association sponsored by Dr. Odrie Minor
- *SMSEA: Science and Mathematics Summer Enrichment Activities
- *SST: Student Support Team
- *STAR student: Student-Teacher Achievement Recognition – student with the highest SAT score and in the top 10% of graduation class
- *TSA: Technology Students Association

Awards and Recognition

Governor's Honors: For rising 11th and 12th graders during the summer in which students are nominated by their teachers and interview at the local and state level for a chance to study in depth with other outstanding students from across the State of Georgia, all expenses paid.

Beta Club: Academic service oriented honor society, invitation only based on grade point average

Nat'l Honor Society: Academic honor society, by invitation only based on grade point average in the 10th grade year.



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Nat'l Merit Scholarship: the highest scorer on the PSAT may apply
Nat'l Spanish, French Honorary Societies: by invitation only in the 3rd semester of study of the foreign language
Nat'l Technology students Honorary Society: by invitation only
STAR student: Senior with the highest SAT score in the top 10% of graduating class.
Valedictorian: Graduating senior with the highest academic average.
Salutatorian: Graduating senior with the second highest academic average.
Historian: Graduating senior with the third highest academic average.
AJC Journal Cup: Atlanta Journal and Constitution awards the best all-around senior in athletics, community service and academics
(Contact Ms. Josie Love at jlove@atlanta.k12.ga.us if you know of other scholarship opportunities for our students)

Performances/Events

Cluster Night: For football and for basketball (see dates below)
 Homecoming: For Football, October 16, 5:30 at Grady Stadium against North Clayton
Awards Night: Underclassmen academic awards
Visions: Awards Night for seniors at the end of the year
Ballet Performances: Two to three times a year (dates TBA)
Talent Show: Usually in the spring as a fundraiser
Drama Production: 2015 was "Raisin in the Sun", this year, "A Streetcar Named Desire" in the Fall
Band/Orchestra/Choir: Dates in the winter and spring
Film Festival and Gala: Culminating event for the student-produced films and awards
Athletic Awards: for fall and winter/spring sports
Graduation: At the Civic Center in 2015, scheduled by APS

PTSA/PTS (Parent Teacher Student Association)

The goal of the MJHS PTSA is to build a strong parent community in partnership with the surrounding neighborhoods and our outstanding student body and faculty. Only through partnership and working together on common goals can we achieve our mission to *Motivate, Educate, Graduate.*

The 2015-16 PTSA Leadership Team Contact: mjhsptsa@gmail.com

President	Kim Durham-Wright
Co VP Fundraising	Natalie Rosbottom
Co VP Fundraising	Cherria Alexander
VP Parent Involvement	Lynn Brandli
VP Communications	Melanie Regnier
VP Hospitality	Shemeka Maddox
	Ceri McCarron
Treasurer	Kari Lovell
Secretary	Jan MacGregor
Membership Chair/Parliamentarian	Candace McCollough
Volunteer Chair	Sonia Fuller
Spirit Store Chair	Kyle Booth
Mini-Grants Coordinator	Cherria Alexander
Class 2016	Michelle Newcome, Gigi Conner
Class 2017	Carla Phillips, Candace McCollough
Class 2018	Beth Wells, Cherria Alexander
Class 2019	Kelly Dennis, Julie Stoverink
Athletic Boosters	Lisa Roberson, Shemeka Maddox
Mini-Grant Coordinator	Cherria Alexander

Join PTSA for the 2015-16 school year online at: <http://mjhsptsa.org/join-the-ptsa> or at any regularly scheduled PTSA meeting. You may also download a membership form and bring it along with a check made out to MJHS PTSA to the front office (Ms. Martin)

Dues:

\$25 for Family (bumper sticker)

\$5/year for Individual parent, student and faculty member (faculty gets a ream of paper)

\$50 Hit the Spot includes family, bumper sticker and new yard sign

\$100 Jaguar Nation Supporter includes bumper sticker, yard sign and part of the Athletic Boosters, too

Calendar of Events (tentative-check the MJHS master online calendar)



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31-Jul- 9:00AM PTSA Welcome Back Breakfast for Teachers (Volunteers Needed) MJHS Cafeteria Volunteers needed

14-Aug-15 FRI 8:30AM Principal's Coffee at school

31-Aug-15 MON 6:30PM PTSA Meeting/Open House MJHS Auditorium Concessions & Spirit Wear Store Open Early at 6:00PM

25-Sep-15 FRI 6:00PM Jackson Cluster Night: Football Game vs. Cedar Grove HS Grady Stadium Festivities may begin at 5:30

26-Sep-15 SAT ALL DAY East Atlanta Strut EAV Hoping to have some participation in parade/booths

16-Oct-15 FRI 7:30PM Homecoming: Football Game vs North Clayton HS Grady Stadium

19-Oct-15 MON 6:30PM PTSA Meeting/Academic Progress Night MJHS Auditorium Concessions & Spirit Wear Store Open Early at 6:00PM

23-Oct-15 FRI TBD PTSA Zombie Apocalypse TBD Fundraising Event - Open to Community

24-Oct-15 SAT TBD PTSA Zombie Apocalypse TBD Fundraising Event - Open to Community

30-Oct-15 FRI 5:30PM Jackson Senior Night: Basketball Game vs McNair HS Grady Stadium

6-Nov-15 FRI 8:00AM Principal's Coffee Drip Coffee

20-Nov-15 FRI TBD MJHS Basketball Tip-Off Classic MJHS Gym

21-Nov-15 SAT TBD MJHS Basketball Tip-Off Classic MJHS Gym

23-Nov-15 MON TBD MJHS Basketball Tip-Off Classic MJHS Gym

7-Dec-15 MON 6:30PM PTSA Meeting/Performing Arts Night & Bake Sale MJHS Auditorium Concessions & Spirit Wear Store Open Early at 6:00PM

11-Dec-15 FRI ALL DAY Holiday Staff & Faculty Luncheon (Prep starts @ 9AM / CleanUp @ 2:30PM) MJHS Cafeteria Volunteers needed to prep/serve/clean-up

12-Dec-15 SAT ALL DAY Barnes & Noble Shopping Day for MJHS B&N Edgewood Including Gift Wrapping & Cheesecake Sale Pickup

11-Jan-16 MON TBD Fall/Winter Sports Athletic Awards Ceremony & Reception TBD

15-Jan-16 FRI 5:00PM Jackson Cluster Night (Basketball) - TENTATIVE TBD APS Basketball Schedule is not yet published; dates may change

29-Jan-16 FRI 5:00PM Jackson Alumni Night (Basketball) - TENTATIVE TBD APS Basketball Schedule is not yet published; dates may change

5-Feb-16 FRI 5:00PM Jackson Senior Night (Basketball) - TENTATIVE TBD APS Basketball Schedule is not yet published; dates may change

8-Feb-16 MON 6:30PM PTSA Meeting/Visual Arts Night & Art Gallery Fundraiser MJHS Auditorium Concessions & Spirit Wear Store Open Early at 6:00PM

4-Mar-16 FRI 8:00AM Principal's Coffee Drip Coffee

21-Mar-16 MON 6:30PM PTSA Meeting/Academic Progress Night MJHS Auditorium Concessions & Spirit Wear Store Open Early at 6

9-May-16 MON 6:30PM PTSA Meeting/Officer Elections MJHS Auditorium Concessions & Spirit Wear Store Open Early at 6:00PM

May TBD MAY TBD TBD Winter/Spring Sports Athletic Awards Ceremony & Reception TBD

In addition, student members are eligible for scholarships. Applications will be made available online at www.mjhsptsa.org

Volunteer or receive the weekly PTSA newsletter, "The Roar," by contacting Sonia Fuller at sfuller@bellsouth.net and be sure to follow the Maynard Jackson High School PTSA Facebook page for updates and notices.

EMAIL: mjhsptsa@gmail.com

Join us this year as we "Motivate! Educate! and Graduate!" our students. It's going to be a great year at MJHS, and we want you to be a part of it!

Parent Teacher Student Association (PTSA) Membership Form

The PTSA is one of the largest child advocacy groups working toward the improvement of education for all students. Get involved by becoming a member of the PTSA and stay connected to the functions, activities and valuable information Maynard Jackson High School provides. Membership dues are a source of income for the PTSA.

Please Circle: Parent/Guardian Teacher/Staff/Administrator Student Relative
Friend



Name:	Address:
E-Mail Address:	
Student Name/Class of _____:	Phone Number(s) Home#
E-Mail Address:	
Student Name/Class of _____:	Additional Family Member Name:
E-Mail Address:	Additional Family E-Mail Address:

Sign me up for the Roar electronic newsletter Sign me up for text messages

Membership Levels:

Family	\$25 per year – includes a MJHS Bumper Sticker
Faculty Member	\$5 per year-includes a ream of paper
Individual (Student, Parent)	\$5 per year
Hit the Spot Supporter	\$50 Donation – includes family membership and a MJHS Yard Sign
Jaguar Nation Supporter	\$100 Donation - includes family/community membership and a MJHS Yard Sign
Cash/ Checks Payable to MJHS PTSA with this form or online membership at http://mjhsptsa.org/join-the-ptsa/	

I'd Like to Help:

Fundraising/Grant writing	Membership/Volunteers	Communications/Public Relations/Newsletter
Athletic Boosters	School Spirit Store	Fine Arts Boosters
Freshman 2019	Sophomores 2018	Juniors 2017
Seniors 2016	Teacher Appreciation/ Hospitality	Web design

Contact Us: mjhsptsa@gmail.com **Facebook = Maynard Jackson High School PTSA**
www.mjhsptsa.org

For PTSA use only: Check # _____ Cash _____ Credit/Debit _____ Processed By _____ Date Rec'd _____